**Student Introduction Letter Assignment Directions**

Write a letter to me introducing yourself. Your letter will have a heading (place and date in upper right corner). On the left side of the page, your letter will have a salutation/greeting, body, complimentary closing, and a signature. Please write 250 words minimum (about one full page). It must be written neatly and include proper spelling, grammar, etc. Take your time!

The body of your letter should have four paragraphs. You have the option to use the suggestions below to help you to organize your own thoughts or you may write it your own way, if you prefer. In other words, you are not required to answer these questions nor must you write your paragraphs in this specific order:

***Paragraph 1:***

**Introduce yourself. Tell me your name, what schools you have attended, and what you like about school. Describe what you think are your personal strengths and weaknesses. This can relate to academics, sports, or creativity.**

***Paragraph 2:***

**Describe your family. How many siblings do you have? Have you lived in any other countries or cities? What languages, other than English, do you speak? Do you have any pets?**

***Paragraph 3:***

**What special hobbies and interests do you have? Do you play any musical instruments? How well can you operate a computer? Do you have one at home? How well can you type? Name at least one thing you have done that you are proud of. What sports do you like? What type of books & magazines do you like to read? What are your favorite books and/or plays?**

***Paragraph 4:***

**What English reading and writing skills do you need help with? What are your expectations for this class? How do you think it will be different than your previous English classes? Do you have any specific learning needs about which I should be aware? Are there any other details you would like me to know about you?**